

# Akash Shivaraj Jadhav

## Medical Claim Processing Specialist

✉ jadhavakash8484@gmail.com ☎ 8484834184 📍 Pune, Maharashtra



### Professional Summary

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Detail-oriented Medical Claim Processing Specialist with a B.Pharm background and hands-on experience in medical data annotation, reimbursement processes, and claim adjudication. Skilled in working with health insurance workflows, billing systems, ICD-10/CPT coding, and HIPAA compliance. Proven ability to achieve 98% accuracy in claims validation and resolution. Strong knowledge of cashless and reimbursement procedures, with experience collaborating across insurance providers, billing teams, and healthcare professionals to ensure efficient claim settlements.

### Professional Experience

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**Data Annotator - Medical Claim Processing, Life Sciences & Healthcare Insurance** 06/2024 – Present  
Pune

- Processed and validated health insurance claims, achieving 98% accuracy while maintaining compliance with regulations.
- Verified patient details, policy coverage, ICD-10 and CPT codes, and medical eligibility before claim approval.
- Handled cashless and reimbursement claims, ensuring timely settlements and proper documentation.
- Collaborated with insurance providers, billing teams, and healthcare professionals to resolve denials and discrepancies.
- Used claims management platforms (Facets, QNXT, Medisoft) to process claims efficiently.
- Ensured HIPAA compliance and safeguarded sensitive medical data.
- Consistently met daily productivity and quality targets.

**Internship Trainee - Quality Control,** 07/2022 – 08/2022  
*Lords Research and Life Science Laboratory Pvt. Ltd.*

- Learned and implemented Good Manufacturing Practices (GMP).
- Assisted in documenting quality reports and analyzing product compliance data.
- Understood regulatory standards and their application in healthcare and pharma processes.

### Education

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**Bachelor of Pharmacy, Maharashtra College of Pharmacy, Nilanga** 2023

**Diploma in Pharmacy, MDA College of Pharmacy, Kolpa** 2020

## Core Skills

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- Medical Claims Processing and Adjudication
- ICD-10, CPT, HCPCS Coding
- Health Insurance Policies and Procedures
- EOB (Explanation of Benefits) Review
- HIPAA Compliance and Confidential Data Handling
- Communication and Coordination with Stakeholders
- Reimbursement and Cashless Claim Procedures
- Claim Denial Management and Appeals Handling
- Claims Management Systems: Facets, QNXT, Medisoft
- Claims Audit and Quality Control
- Data Entry Accuracy and Productivity Tracking
- MS Excel and Healthcare Data Reporting

## Languages

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- English
- Hindi
- Marathi

## Achievements

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### 1st Prize in 400m Running

Eddisa Zonal